



Full-time Circle of Care Case Manager at the Kenora Justice Centre

The Kenora Justice Centre implements a continuum of criminal and Indigenous restorative justice processes with the aim of focusing on restoration of relationships and restoring balance while simultaneously encouraging a sense of autonomy in the criminal process. Through a holistic and flexible approach, the Kenora Justice Centre increases referrals to existing Indigenous restorative justice and diversion programs, reduces bail and remand populations and provides multi-sectoral trauma-informed supports delivered by Indigenous organizations and cross-sector service providers to youth and adults.

RESPONSIBILITIES:

- Using a trauma-informed approach, work with eligible Justice Centre participants to provide support and active case management. Act as one trusted point of contact to foster a trusted relationship and perform culturally relevant assessments and support planning
- Identify those in crises and immediately direct them to appropriate supports or resources for healing
- Specifically provide support to youth and assistance in navigating child welfare issues
- Focusing on restoration and healing, develop Wellness Assessments, Circle of Care Plans and Healing Goals for participants at the Justice Centre
- Connect individuals with culturally relevant, local community organizations to address fundamental needs
- Provide updates to community partners and Court (Judge, Crown, Counsel), where necessary
- Proactively engage in collaborative working relationships with community partners

QUALIFICATIONS:

- Degree or diploma in a related field or equivalent job experience
- Minimum 2 years of experience working in social services, mental health, justice services, child welfare services or other related sector.
- Working knowledge and understanding of local Indigenous cultures, histories, practices, and traditions
- Able to identify sources of problems, assess their implications and provide efficient and timely advice on issue resolution
- Able to maintain a high level of confidentiality in all interactions when sending, receiving and distributing information related to the Justice Centre
- Able to speak another language, particularly Ojibway, an asset
- Valid driver's license & access to a reliable vehicle is required
- Current First Aid /CPR certification or able to be certified
- Vulnerable Persons Check (upon offer of employment)

Benefits:

- Earn up to **9.37 hours of Paid Personal Leave** per month (potentially 15 days annually, based on hiring date)
- Earn up to **9.37 hours of Paid Vacation** time to start (potentially 3 weeks per year, based on hiring date)
- Almost 2 weeks of paid time off during the December break, if completed probationary period
- A comprehensive benefit package including a pension plan with employer match-up of 1.5-3%
- Paid lunch based on actual working hours
- Optional choice to work a flexed schedule that allows for every other Friday off

Salary: \$58,000-\$62,000 annually

OPEN UNTIL FILLED

Please submit your **resume** along with a **cover letter** to:

Ne-Chee Friendship Centre

Brianna Boucha, Human Resources Manager

326 Second Street, Kenora, ON P9N 1G5 **hr@nechee.org** Fax: (807)-468-5340

We wish to thank all applicants, however, only those selected for an interview will be acknowledged. Preference will be given to Indigenous applicants. Please self-identify upon applying.