



Ne-Chee Friendship Centre

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## Temporary Circle of Care Case Manager at the Kenora Justice Centre 3-month contract

The Kenora Justice Centre implements a continuum of criminal and Indigenous restorative justice processes with the aim of focusing on restoration of relationships and restoring balance while simultaneously encouraging a sense of autonomy in the criminal process.

Through a holistic and flexible approach, the Kenora Justice Centre increases referrals to existing Indigenous restorative justice and diversion programs, reduces bail and remand populations and provides multi-sectoral trauma-informed supports delivered by Indigenous organizations and cross-sector service providers to youth and adults.

### RESPONSIBILITIES:

- Using a trauma-informed approach, work with eligible Justice Centre participants to provide support and active case management. Act as one trusted point of contact to foster a trusted relationship and perform culturally relevant assessments and support planning
- Identify those in crises and immediately direct them to appropriate supports or resources for healing
- Specifically provide support to youth and assistance in navigating child welfare issues
- Focusing on restoration and healing, develop Wellness Assessments, Circle of Care Plans and Healing Goals for participants at the Justice Centre
- Connect individuals with culturally relevant, local community organizations to address fundamental needs
- Provide updates to community partners and Court (Judge, Crown, Counsel), where necessary
- Proactively engage in collaborative working relationships with community partners

### QUALIFICATIONS:

- Degree or diploma in a related field or equivalent job experience
- Minimum 2 years of experience working in social services, mental health, justice services, child welfare services or other related sector
- Working knowledge and understanding of local Indigenous cultures, histories, practices, and traditions
- Able to identify sources of problems, assess their implications and provide efficient and timely advice on issue resolution
- Able to maintain a high level of confidentiality in all interactions when sending, receiving and distributing information related to the Justice Centre
- Able to speak another language, particularly Ojibway, an asset
- Valid driver's license & access to a reliable vehicle is required
- Current First Aid /CPR certification or able to be certified
- Vulnerable Persons Check (upon offer of employment)

### Benefits:

- Paid lunch based on actual working hours
- Optional choice to work a flexed schedule that allows for every other Friday off

**Salary: \$58,000-\$62,000 annually**

### OPEN UNTIL FILLED

Please submit your **resume** along with a **cover letter** to:

**Ne-Chee Friendship Centre**  
Brianna Boucha, Office Manager  
326 Second Street, Kenora, ON P9N 1G5 [hr@nechee.org](mailto:hr@nechee.org) Fax: (807)-468-5340

*We wish to thank all applicants, however, only those selected for an interview will be acknowledged. Preference will be given to Indigenous applicants. Please self-identify upon applying.*

### **Accessibility Statement**

*Ne-Chee Friendship Centre is committed to providing an inclusive and accessible recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.*

*Accommodation is available throughout all stages of the hiring process upon request. Applicants are encouraged to advise us of any accommodation needs required to ensure equal participation. Information received relating to accommodation will be addressed confidentially. We welcome and encourage applications from Indigenous peoples, persons with disabilities, members of racialized communities, and individuals of diverse backgrounds and identities.*